

Bredhurst Church of England Primary School Headteacher Job Description

NUMBER ON ROLL: 116

PAY RANGE: Groups Size 1 £43,232 - £58,096

RESPONSIBLE TO: The Governing Body of the school and the Local Authority

Purpose of the Job

To be the strategic lead professional at Bredhurst Church of England Primary School. The Headteacher will provide vision, ambition, leadership and direction, ensuring it is managed and organised by working strategically with all partners and stakeholders to develop outstanding provision, which will transform the educational and future life opportunities of all pupils.

Main duties and responsibilities

- To be the lead professional and positive role model within our school community
- To promote our vision, underpinned by clear values which will be evident throughout the school
- To actively promote the Christian ethos of the school and its relationship with the church and diocese
- To have direct impact in raising achievements to the highest level for all children
- To lead by example in determining the professional conduct and practice of teachers to the highest standard
- To be a positive role model
- Sharing good practice and expertise, within our collaboration and beyond

Qualities and Knowledge

1. Hold and articulate clear values and moral purpose, focused on providing a world-class education for the pupils who will be served by Bredhurst Church of England Primary School.
2. Demonstrate optimistic personal behaviour, positive relationships and attitudes towards pupils, and towards parents, governors and the local community.
3. Lead by example – supporting our staff to be the best they can be.
4. Sustain wide, current knowledge and understanding of education and school systems locally, nationally and globally, and pursue continuous professional development.
5. Work with political and financial astuteness, within a clear set of principles centred on the school's vision, ably translating KCC and national policy into the schools context

Pupils and Staff

1. Support and develop ambitious standards for all pupils.
2. Secure excellent teaching through an understanding of how pupils learn and of the core features of successful classroom practice and curriculum design, leading to rich curriculum opportunities and pupils' well-being.
3. Create an ethos within which all staff are motivated and supported to develop their own skills and subject knowledge, and to support each other.
4. Identify emerging talents, coaching current and aspiring leaders in a climate where excellence is the standard, leading to clear succession planning.

Systems and Process

1. Ensure that the school's systems, organisation and processes are well considered, efficient and fit for purpose.
2. Provide a safe, calm and well-ordered environment for all pupils and staff, focused on safeguarding pupils and developing their exemplary behaviour in school and in the wider society.
3. Welcome strong governance and actively support the governing body to understand its role and deliver its functions effectively.
4. Distribute leadership throughout the organisation, forging teams of colleagues who have distinct roles and responsibilities and hold each other to account for their decision making.

The self-improving school system

1. Work with other schools and organisations - to champion best practice and secure excellent achievements for all pupils.
2. Challenge educational orthodoxies in the best interests of achieving excellence,
3. Shape the current and future quality of the teaching profession through high quality training and sustained professional development for all staff.
4. Inspire and influence others - within and beyond schools - to believe in the fundamental importance of education in young people's lives and to promote the value of education.

The above criteria have been taken from the National Standards for Headteachers (DFE-00019-2015) and the School Teachers' Pay and Conditions Document (2011). Also included are statements that take account of guidance set out in Safeguarding Children: Safeguarding Children and Safer Recruitment in Education DFES 2007 guidance.

Our school and all its personnel are committed to safeguarding and promoting the welfare of the children. This post is subject to an Enhanced Disclosure Application to the Criminal Records Bureau.